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| TC250/SC7/EG0 Notes | 13th Januari 2014 |
| 09.00 GMT/10.00 CET |
| Teleconference |
| Meeting called by: | Andrew Bond (AB) | Notes by: | Mark Lurvink (ML) |
| Invited attendees: | AB, AS, Bernd Schuppener (BS), Roger Frank (RF), Adriaan van Seters (AS), ML |
| Apologies: |  |
| Pre-meeting documents: | TC 250/EG 0 Notes of Meeting 2013-12-18Draft agenda 29th meeting BernList of LiaisonsSC7 Phase 1 tasks from mandate responseRevision EC7v1Task 1+2 Projectteams Revision EC7 |
| Agenda Items |
| Topic | Presenter | Time Allotted (mins) |
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| 1. Notes of previous EG0 meeting on 18th Dec
 | ML | 5 |
| 1. Specification for PT work
 | AvS | 10 |
| 1. TC250/CAP on ease-of-use
 | AB | 5 |
| 1. Workgroup for Evolution
 | AvS | - |
| 1. Future meetings (to note)

25 Februari CAP Berlin6-7 March TC 250/CG Brussels13-14 March Workshop initiative practicability rules on building construction Berlin/Frankfurt18 March TC 341 London3-4 April TC 250/SC 7 Bern19/20 May TC 250 London21-23 May DFI/EFFC conf. Stockholm19-20 June (?) HG-B Pisa6/7 November TC 250/SC 7/WG 1 (tbc)20-21 November TC 250 (tbc)2-3 April 2015 TC 250/SC 7 (tbc) | AB | 5 |
| 1. Any other business
 | (All) | 5 |
| 1. Dates of next meetings

(to confirm) Mon 10th Feb 2014, 10am CET(to arrange) Mon 10th Mar. 2014, 10am CET | (All) | To note |
| Notes of meeting |

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| **Action** | **By** | **Due by** |
|  | The notes of the previous meeting were approved. |  |  |
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| 72 | AB to write John Powell for candidate liaison TC 341 | AB | 20140210 |
|  | ML to look up chairman TC 189, AB to write for candidate liaison | ML,AB | 20140210 |
|  | P. Croce as liaison officer for SC7 in TC 288? | ML, AB | 20140404 |
|  | AB and BS to contact their NSB for liaison officers for SC7 in TC 396 | AB, BS | 20140404 |
|  | Scarpelli to be reaffirmed liaison officer for SC7 in SC 8 | ML | 20140404 |
|  | Orr to be reaffirmed liaison officer for SC7 in ISSMGE/ETC 10 | ML | 20140404 |
|  | Simpson to be reaffirmed liaison officer for SC7 in ISSMGE/TC 205 | ML | 20140404 |
|  | ML and AB to prepare draft resolution for Bern | AB, ML | 20140210 |
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| 85 | ML and AB to make draft resolution on changing and merging EG’s to review teams when needed, under scrutiny of EG0. | ML, AB | 20140301 |
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| 87 | ML to write down notes of Vienna meeting. | ML | ASAP |
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| 91 | ML to check procedure on systematic reviews (timeframe, etc.). Put out CIB for systematic review on earliest convenience. Results to be used in phase 1 work. | ML | 20140210 |
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| 92 | AB to send out a chairman’s newsletter, including update on timetable and work programme (final EG reports for phase 1 tasks to be received before Bern meeting) | AB | 20140210 |
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| 96 | Questionnaire from EG5 (status/summary on reinforced round) to be re-raised at HG Bridges | RF | - |
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| 98 | AB to raise question of position of tunnelling in Eurocodes at CG meeting. | AB | 20140306 |
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| 101 | AvS to finish PT 1 and 2 criteria, All to comment | AvS, All | 20140210 |
|  |  |  |  |
|  | Dates of next meeting(s):**Mon 10 Feb at 10.00 CET, 9.00 GMT**  **Mon 10 March at 10.00 CET, 9.00 GMT** (to be confirmed next meeting) |  |  |